

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE

WEDNESDAY, FEBRUARY 17, 2010, AT 3:30 P.M.

IN THE MARY BRENNAN BOARD ROOM,

T. F. GREEN AIRPORT

2000 POST ROAD, WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) Operations and Capital Committee was called to order by Chairman, James C. Forte, at 3:34 p.m., in the Mary Brennan Board Room at T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

COMMITTEE MEMBERS PRESENT: James C. Forte; Robert D. Sangster; Joseph Cianciolo.

COMMITTEE MEMBERS ABSENT: Michael Traficante; Donald Pillsbury (Ex-Officio Member).

BOARD MEMBERS PRESENT: Kathleen C. Hittner, M.D; Russell Hahn.

ALSO PRESENT: Kevin A. Dillon, A.A.E., President and CEO; and those listed on the attendance sheet attached hereto.

1. Approval of the Minutes:

Mr. Cianciolo moved that the minutes of the Operations and Capital Committee Meeting of October 21, 2009 be approved. Mr. Forte seconded the motion. The motion was passed unanimously.

Mr. Forte reported he had recently signed two Change Orders:

Company	Project	Description	Cost
H. Carr & PVD Sons	–	Intermodal Revised OCIP	Credit Determination \$79,311.00

Skanska PVD	–	Terminal Security Reprogram & Test Baggage Handling \$54,245.00	Improvements System
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2. General Aviation Report:

Mr. Dillon gave an overview of operations noting that there was a continuing system wide increase versus January of 2009. Mr. Dillon reviewed the individual numbers for each airport, noting that the Committee had been presented with a copy of the report.

Mr. Dillon gave an overview of projects at the general aviation airports noting that there were two items on the agenda related to General Aviation; approval of a Professional Services Agreement to design the Medium Intensity Approach Lighting with Sequenced Flashers System (MALSF) to Runway 10 at Block Island Airport, and approval of a Professional Services Agreement to Update Aeronautical Studies at both Newport and Westerly Airports.

Mr. Dillon continued his overview noting that the Public Meeting for the North Central Master Plan was held on January 6, 2010, and comments to the Plan are being compiled now. Mr. Dillon reported that the Corporation is also working with the Air National Guard on tower design issues at Quonset Airport, and the Taxiway 'A' project had recently closed out at Quonset Airport. Mr. Dillon noted that the Corporation is also focusing on obstruction easements at Westerly Airport.

Mr. Dillon reported that there has been interest expressed in building T-Hangars at Newport Airport. The Corporation will issue an RFP to determine the interest in such a project.

3. Action Items:

(a) Consideration of and Action Upon Approval of a Professional Services Agreement to Design the Medium Intensity Approach Lighting with Sequenced Flashers System (MALSF) to Runway 10 at

Block Island Airport.

Mr. Dillon gave an overview of the project which will replace the existing MALSF system to Runway 10 at Block Island Airport as the existing system has exceeded its useful life, and replacement parts are not readily available to maintain the system. There was discussion on the maintenance requirements associated with this system with Mr. Dillon noting that the purchase of the system qualifies for FAA grant funding but not for FAA installation and maintenance. The recommendation is that the Committee authorize the President and CEO, or his designee, to negotiate and execute a Professional Services Agreement with Hoyle Tanner & Associates, Inc., to design the Medium Intensity Approach Lighting with Sequenced Flashers System (MALSF) to Runway 10 at Block Island Airport, subject to Board approval and a federal grant offer.

A motion was made by Mr. Cianciolo and seconded by Mr. Forte to approve the following resolution:

WHEREAS, the Medium Intensity Approach Lighting with Sequenced Flashers System (MALSF) to Runway 10 at Block Island Airport is in need of replacement; and

WHEREAS, the Rhode Island Airport Corporation (RIAC) issued a Request for Proposals (RFP) to provide environmental, design and construction phase services associated with this project; and

WHEREAS, RIAC received seven proposals on January 11, 2010 in response to this RFP; and

WHEREAS, a Selection Committee comprised of Ann Clarke, Senior Vice President Planning, Engineering and Environmental; Ahmed Shihadeh, Manager of Engineering; Joseph Levesque, Airport Engineer, and Beth Tetreault, Procurement Specialist, was formed to review and evaluate the proposals based on the selection criteria established in the RFP; and

WHEREAS, based on these evaluations, the Selection Committee recommends the firm of Hoyle Tanner & Associates, Inc. perform the design and construction phase services associated with this project; and

WHEREAS, RIAC is working with the Federal Aviation Administration (FAA) to obtain grant funds in the current fiscal year; and

WHEREAS, this contract will be funded 95% (\$113,715) through the FAA's Airport Improvement Program (AIP) with RIAC's 5% (\$5,985) matching share through the General Purpose fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his

designee, to negotiate and execute a Professional Services Agreement with Hoyle Tanner & Associates, Inc. to design the Medium Intensity Approach Lighting with Sequenced Flashers System (MALSF) to Runway 10 at Block Island Airport in an amount not to exceed \$119,700, subject to Board approval and receipt of a federal grant offer.

The motion was passed unanimously.

(b) Consideration of and Action Upon Approval of a Professional Services Agreement to Update Aeronautical Studies at Newport and Westerly Airports.

Mr. Dillon gave an overview of the purpose of these projects which is to update the 2007 Aeronautical Studies to reflect the current status of easement acquisitions surrounding each airport. The recommendation is that the Committee authorize the President and CEO, or his designee, to negotiate and execute a Professional Services Agreement with Stantec Consulting Services to update the Aeronautical Studies for Newport and Westerly Airports, subject to Board approval and receipt of federal grant offers.

A motion was made by Mr. Cianciolo and seconded by Mr. Sangster to approve the following resolution:

WHEREAS, in May 2006, the Rhode Island Airport Corporation (RIAC)

entered into two separate Task Orders with Stantec Consulting Services (Stantec) to prepare Aeronautical Studies for Newport and Westerly Airports; and

WHEREAS, there is a need to update the Aeronautical Studies for each of these airports; and

WHEREAS, the RIAC Procurement Rules Section 10.4.2.7 allows for sole source procurements including, “specialized services for which there is only one documented accepted source, such as transactions involving unique professional services and/or educational institutions...”; and

WHEREAS, RIAC staff has determined that a sole source selection for this Professional Services Agreement (PSA) is appropriate as Stantec completed the original Aeronautical Studies and has the pertinent information necessary to complete these updates in the most timely and cost effective manner; and

WHEREAS, RIAC is working with the Federal Aviation Administration (FAA) to obtain grant funds in the current fiscal year; and

WHEREAS, these projects will be funded 95% (\$190,000) through the FAA’s Airport Improvement Program (AIP) with RIAC’s 5% (\$10,000) matching share through the General Purpose fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to negotiate and execute a Professional Services Agreement with Stantec Consulting Services to update the Aeronautical Studies for Newport and Westerly Airports in an amount not to exceed \$200,000, subject to Board approval and receipt of federal grant offers.

The motion was passed unanimously.

(c) Consideration of and Action Upon Approval of a Construction Contract for Hangar 2 Individual Sewage Disposal System (ISDS) Improvements at T. F. Green Airport.

Mr. Dillon gave an overview of the project which involves connecting Hangar 2 to the Warwick sewer system and properly abandoning the current septic system. There was brief discussion on the costs involved in the project. The recommendation is that the Committee authorize the President and CEO, or his designee, to execute a Construction Contract with Fleet Construction Company, Inc., for Hangar 2 Individual Sewage Disposal System (ISDS) Improvements at T. F. Green Airport, subject to Board approval.

A motion was made by Mr. Cianciolo and seconded by Mr. Forte to approve the following resolution:

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the Hangar 2 Individual Sewage Disposal Systems (ISDS) improvements at T. F. Green Airport; and

WHEREAS, six bids were received on November 18, 2009; and

WHEREAS, The Louis Berger Group (LBG), serving as RIAC's Design Consultant for this project, determined that Fleet Construction Company, Inc. (Fleet) submitted the lowest responsive bid in the amount of \$373,894; and

WHEREAS, RIAC staff agrees with LBG's recommendation that Fleet be awarded the Construction Contract for this project; and

WHEREAS, the project is included in the approved Fiscal Year 2010 Capital Improvement Program (CIP) budget in the amount of \$1,500,000; and

WHEREAS, the original budget for this project was developed in Fiscal Year 2008; and

WHEREAS, the project scope has been refined and RIAC staff has assumed significant construction administration responsibilities in an effort to reduce the cost of these improvements; and

WHEREAS, this project also benefited from the current competitive construction environment, as demonstrated by the six bids received; and

WHEREAS, excess bond proceeds allocated for this project will be reallocated to other RIAC priorities during the Fiscal Year 2011 budget process; and

WHEREAS, this contract will be funded with 2008 Airport Revenue Bond funds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to execute a Construction Contract with Fleet Construction Company, Inc. for the Hangar 2 Individual Sewage Disposal System (ISDS) Improvements at T. F. Green Airport in the amount of \$373,894, subject to Board approval.

The motion was passed unanimously.

(d) Consideration of and Action Upon Approval to Enter Into a Project Initiative No. 9 with Amtrak Under the Force Account Agreement for the Warwick Intermodal Facility at T. F. Green Airport.

Mr. Dillon gave an overview of Project Initiative Number 9 with Amtrak which includes labor, material and equipment associated with the improvements to the Post Interlocking Infrastructures. The recommendation is that the Committee authorize the President and CEO, or his designee, to execute Project Initiative Number 9 with Amtrak to perform services required for the Post Interlocking Infrastructure Improvements, subject to Board, Rhode Island Department of Transportation and Federal Highway Administration approval.

A motion was made by Mr. Sangster and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) Board of Directors approved a Force Account Agreement with Amtrak on July 28, 2008 to provide various Safety, Protection, Engineering and Contractor Services related to the construction of the Intermodal Facility at T. F. Green Airport; and

WHEREAS, Amtrak has prepared, and RIAC has received, a Project Initiative Scope and Fee to perform construction services and provide equipment required for the Post Interlocking; and

WHEREAS, RIAC staff, PB Americas Inc. (RIAC's Project Manager), Jacobs Engineering Group (Project Designer) and the Rhode Island Department of Transportation (RIDOT) have reviewed the Scope and

Fee in an amount not to exceed \$9,837,498 for the services associated with this Project Initiative and recommend approval; and

WHEREAS, the services that are being provided under this Project Initiative are included in the Amtrak and Related Rail Items line item as updated in the current Intermodal Facility budget, which has been increased from \$18.6 million to \$25.8 million; and

WHEREAS, the increase to the project budget is a reflection of increased labor costs for Amtrak forces, unanticipated costs for Amtrak project management, additional site protection needs (flaggers) and additional equipment required for the project by Amtrak; and

WHEREAS, Amtrak has made a reduction in costs associated with Project Initiative No. 2, due to a change in the scope of services; and

WHEREAS, savings made as a result in this change in services will be applied to Project Initiative No. 3 to fund additional needs, and Project Initiative No. 9, in an effort to offset costs; and

WHEREAS, contingency funds will be used to fund the remaining needs under Project Initiative No. 9; and

WHEREAS, RIAC's Project Manager, PB Americas Inc. (PB) closely monitors actual expenditures under Project Initiatives.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Committee authorizes the President and CEO, or his designee, to execute Project Initiative No. 9 with Amtrak to perform construction services and provide equipment required for the Post Interlocking in an amount not to exceed \$9,837,498, subject to Board, Rhode Island Department of Transportation and Federal Highway Administration approval.

The motion was passed unanimously.

4. Future Meetings:

The next meeting is scheduled for Wednesday, March 17, 2010, at 3:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island.

5. Adjournment:

Mr. Cianciolo moved to adjourn at approximately 3:50 p.m. Mr. Forte seconded the motion. The motion was carried by acclamation.

Respectfully submitted,

James C. Forte, Chair

Rhode Island Airport Corporation

Operations and Capital Committee

ATTENDANCE SHEET

RHODE ISLAND AIRPORT CORPORATION

OPERATIONS AND CAPITAL COMMITTEE MEETING

FEBRUARY 17, 2010

NAME	AFFILIATION
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Brian Schattle	RIAC
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Peter Frazier	RIAC
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Ann Clarke	RIAC
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Patti Goldstein	RIAC
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Robert Goff	New England Parking
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Chris MacFadyen RI General Assembly – House Policy

Bob Furey Hoyle Tanner and Associates

Dave Rich HNTB

Val Mendonca HNTB

Jim Falvey PB Americas